

## Yorkshire Coast Business Improvement District (YCBID) Agenda

January 12<sup>th</sup> 2023 15:00 – 17:00

### Attendees:

**CRE: Clive Rowe-Evans**  
**KC: Kerry Carruthers**  
**CJE: Cllr Jane Evison**  
**KB: Karl Battersby**  
**MG: Michael Graham**  
**JN: Jayne Nendick**  
**MC: Martyn Coltman**  
**BG: Ben Gilligan**  
**JH: John Harding (late attendee-proxy registered)**

### Apologies and Proxy registered:

**MD: Mo Driffield**

1. Welcome
2. Minutes

**CRE:** **VAT:** ERYC provided clarification re the recent VAT queries, and the only change is that the collection fees payable by YCBID will be deducted monthly at source, instead of being invoiced separately.

**CJE:** Requested clarification on how this would affect the company financially

**CRE:** Confirmed that it is an administrative change in how the collection costs are accounted, and there will no longer be VAT added to the collection service charges by ERYC. There has been no communication from SBC as to whether they will be changing their administrative process.

**CRE:** Sporting Event: This will be moved to a future board meeting as more information requested is outstanding.

Previous Minutes accepted in full by the board

### 3. Member Register



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No Changes

**KC:** Advised the board that in April 2023 changes to the VOA will affect total number of BID businesses and will affect some businesses who are members.

**CRE:** Outstanding action for business member meetings.

#### **4. EOY Accounts Sign Off**

**CRE:** Discussed the EOY accounts in detail with the directors, inclusive of asset register and bad debts, prior to opening for further discussion.

**CRE:** Moved the decision to accept the EOY accounts to a vote.

All directors in agreement to accept the EOY Accounts, including proxy votes from JH and MD

#### **5. Project Decisions**

##### **Marine Discovery Centre Update**

**KC:** Provided additional information requested by the board, covering the companies, asset lock, partnerships in place and timelines.

Director discussion: Directors discussed the different elements as highlighted about and concluded it could be funded from coastal funds due to it's wider benefits and links with coastal objectives.

**CRE:** Moved the decision to approve funding for the Marine Discovery Centre  
All directors in agreement, including proxy vote from JH.

#### **5. 16:00 Route YC**

Review document provided to the board in advance of the meeting was opened up for questions – No issues raised.

#### **6. Correspondence**

N/A

#### **7. AOB**

**KC:** Provided an operations overview

**Minutes accepted on 29.3.2023**



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