

AUGUST 2019 MEETING MINUTES

Cayton Bay Holiday Park
Cayton Bay
Scarborough, YO11 3NJ

Friday 30th August
12pm-1pm

1. Welcome and Introductions
2. Quorum
3. Comms
4. AOB

ATTENDEES

Clive Rowe-Evans (CRE)
Kerry Carruthers (KC)
James Hodgson (JH)
Dean Bullen (D-B)
Jayne Nendick (JN)
Ben Gilligan (BG)
Cllr. Horton (SH)
Liz Philpott (LP) - Observer
Pete Gibson (PG)

PROXY

Rudi Barman (R-B)
Richard Bradley (RB)

APOLOGIES

David Bowe (DB)
Mark Miller (MM)
Mark Kibblewhite (MK)
Michael Graham (MG)
Mo Driffield (MD)
Rudi Barman (R-B)
Richard Bradley (RB)
Janet Deacon (J-D)

1. Welcome and Introductions

July 24th Actions completed and minutes accepted

2. Quorum

Meeting with quorate: 50% in attendance

CRE: Quorum clarified for voting purposes:

19% Voting share between public bodies: – 1 present and 1 authorised via proxy, % share is 19% for general votes and 9.5% for pre-determined votes allowing proxies.

81% Voting share between private sector directors: 5 present and 1 authorised via proxy, % share is 16.2% for general votes and 13.5% for pre-determined votes allowing proxies.

NB: Abstentions which affect voting % and calculations are shown below

Director Resignation: Andrew Clay: Accepted

ACTION: KC to inform members and invite new applications

3. Comms

Recent open meetings held by businesses were discussed in full, included:

- How invitations are received
- New directors involvement in non-BID organised events
- Content and conduct of non-BID organised events
- Awareness of BID projects and opportunity to share
- Additional requests made of the Board by businesses
- Who is to communicate on behalf of the Board

Feedback was received by R-B, DB, CRE and KC regarding content of non-BID organised events

Suggested formats for BID organised meetings discussed in full.

JH / JN suggested a new meeting format specifically for levy paying businesses only, including booking software to aid attendance.

VOTE: To hold a proposed public meeting

For: 5 (63.5%) Against: 3 (36.5%)

ACTION: KC: Provide meeting formats/dates at next Board meeting

AOB:

SH: Streamline BID website with new ideas section, clearer link to funding section
ERYC extended the opportunity to provide KC with additional advice and support when looking at scoring matrix' and grant funding software.

ACTION: KC to reorganise and update BID website

Actions:

- KC:** Inform members and invite new applications
- KC:** Provide meeting formats/dates at next Board meeting
- KC:** Reorganise and update BID website

